

## UNOFFICIAL MINUTES FOR OCTOBER 10, 2013

The Regular Meeting of the Kiowa County Commissioners was called to order at 9:00 a.m. by Chairman Richard Scott on October 10, 2013. Donald Oswald opened the meeting with prayer and Pledge of Allegiance. Those attending were:

Richard Scott, Commissioner  
William E. Koehler, Commissioner  
Donald Oswald, Commissioner  
Debra C. Lening, County Clerk  
Peggy Dunlap, Administrator

Jeanne Sorensen joined the meeting at 9:30 a.m. as a visitor.

Minutes from the September 29, 2013 Regular Meeting was presented. Oswald made a motion, seconded by Koehler, to approve the Minutes as presented. All Commissioners voted affirmative.

The agenda was reviewed. Items #6 – Meeting Time, #7 – Asphalt Batch Plant Permits, #8 Employer ID & Bank Warrant Account, and #9 State Department of Public Health Solid Waste Inspection were added to New Business. Oswald made the motion, seconded by Koehler, to approve the agenda with the additions. All Commissioners voted affirmative.

The vouchers were reviewed. Three vouchers were questioned. Vouchers were approved and signed.

The kitchen commissary concept was further discussed. A private catering business could put together a traveling trailer to be used as a licensed kitchen and the Commissioners are opposed to getting involved in competition with private business. Scott made the motion, seconded by Koehler, to not attempt to install a commissary at the day care kitchen. All Commissioners voted affirmative.

Koehler made the motion, seconded by Oswald, to sign the Contract with White Construction Group concerning the Murdock Building Project. All Commissioners voted affirmative. Oswald made the motion, seconded by Koehler, to sign the Notice to Proceed with White Construction Group for the roof rehabilitation on the Murdock Building. All Commissioners voted affirmative.

Two written complaints were received regarding blowing dirt. The first was regarding land South and East of Sheridan Lake. This ground has since been drilled to wheat and will be monitored. Letters will be sent out. The second was regarding land South and East of Eads. This discussion was tabled until the Commissioners can visit the land site during their lunch hour to assess the situation.

Alexa Roberts, Sharon Johnson, and Jeff Campbell met with the Commissioners regarding Historic Preservation updates. They discussed the Arkansas Valley Conduit, nominations of endangered places program through Colorado Preservation Inc., the France House, and grants for studying over 100 sites identified as historic places in the county. They want to do more public outreach. They would like to have a part time person, two hours a week, to help keep everything on track, if the budget can support it. The Commissioners said they would take this under advisement and see how the budget was going to look for next year.

DEM Nancy McCain met with the Commissioners regarding possible reimbursement for flood damages. She stated that the County must inform the State about flood damages. Oswald stated that the County would not qualify for reimbursement, as the amount of damage would not exceed the total required. McCain also said the Emergency Management Program Grant in the amount of \$61,712 with 50% match from the County needs to be signed. Oswald made the motion, seconded by Koehler, to sign the grant. All Commissioners voted affirmative.

The 1985 Chevy pickup at the Haswell Shop is for sale. The Commissioners will put a list of equipment in the paper for bids.

The Brownfields Grant update was given. A significant amount of asbestos was found in the Maine Street Hotel. With the government shut down, EPA reports are being delayed. A cleanup grant will be necessary. They are recommending the building be demolished along with abatement. Scott stated he would like to see a new library be built at this location if they could find grants to do this.

Court Security information was discussed. The Commissioners want the plan to be handled the same way it has been done. They do not want changes to the plan. Koehler made the motion, seconded by Oswald, to continue the Court Security Grant as is. All Commissioners voted affirmative.

The 2014 Budget work session needs to be scheduled. The week of October 21<sup>st</sup> will be scheduled for this process.

2014 Fairgrounds improvements need to start being discussed for budgeting purposes. An estimate for the northwest door under the grandstand was received. Scott made the motion, seconded by Oswald, to have the door installed immediately. All Commissioners voted affirmative.

The blowing dirt issue was re-addressed. The ground in question has been drilled to wheat and will be monitored. Letters will be sent out.

The Veterans' Memorial was discussed. The Commissioners will form a committee or action group. They will advertise for interested parties.

Road and Bridge issues were discussed. Dirt has blown into the barrow pit on the North border of the W1/2 of Section 36, T18S, R48W along County Rd P and the Commissioners received a request to have the dirt removed. The ditch is the County's right-of-way, therefore, the County's responsibility. Koehler made the motion, seconded by Oswald, to remove the dirt from the barrow pit. All Commissioners voted affirmative. The dirt will be stock piles at a gravel pit.

There was discussion regarding the gravel pits. The County is liable for everything in the pit. Who ever hauls from the pits will have to be insured and must follow all MSHW rules and regulations. Koehler feels that the County is taking the incentive out of a private individual getting a gravel pit. They've had a request to haul fill dirt to a construction site and Koehler told them the County would haul one load of gravel; anything else needed to be hauled by an independent business. Anyone hauling from the County pits need to sign a document releasing the County from any liability and the Commissioners feel that the business hauling should also have \$500,000 liability, \$500,000 for vehicles and the minimum workman's comp that the State requires. The Commissioners will continue to discuss this matter to have a policy in place by the end of November.

Koehler made the motion, seconded by Oswald, to compensate Jack Howard \$100 per month as interim foreman for District 2, retroactive back to September 1<sup>st</sup>, until the Commissioners decide how many road foremen they are going to have in the County. All Commissioners voted affirmative.

There was discussion regarding equipment repairs.

Jo Lynn Ilder with Public Health and Environment and Lori Gittings, RN/WIC Director, met with the Commissioners. The WIC program was to service Kiowa County the same as Prowers County. The funding was very low so they will not be able to come twice a month as they had hoped. They presented three different option plans for servicing WIC in Kiowa County. Option 1: The cost for coming once a month for WIC clinics is \$5,002.56 and the state contract is \$2,350.00 (based on 10 clients). This leaves a shortage of \$2,652.56. There are now 25 clients (previously there were 10 clients) but no guarantee that the State will increase the contract to reflect the increase in clients. Option 2: If they come every other month, the total cost would be \$2,496.48 for a difference of \$146.48. Option 3: The third option would be every other month, alternating the coverage between Lori Gittings and Tammie Clark, for a savings of \$703.84. Tammie's salary would come out of Public Health instead of WIC, thus the savings. November 6<sup>th</sup> will be the first WIC Clinic from 9:00 to 3:00. Clients need to call Lori Gittings at 336-5454 to make an appointment. After further discussion, Koehler made the motion, seconded by Oswald, to go with the third option plan, coming every other month and alternating Lori and Tammie. All Commissioners voted affirmative.

Indirect Cost Rate for Public Health was discussed. The Commissioners need to have the auditor apply for this. Oswald made the motion, seconded by Koehler, to have Ron Farmer pursue the Indirect Cost Rate. All Commissioners voted affirmative.

Oswald made the motion, seconded by Koehler, to have the address – 1305 Goff St – put on the courthouse for people coming in for court, etc. to be able to identify the correct address. All Commissioners voted affirmative.

The Treasurer's report was reviewed.

The Clerk's report was reviewed and filed.

The Commissioners report was reviewed.

The TV tower report was reviewed.

Oswald made the motion, seconded by Koehler, to sign the CSBG quarterly performance report for reimbursement. All Commissioners voted affirmative.

Koehler made the motion, seconded by Oswald, to sign a Memorandum of Understanding with the State Department of Human Services – Title IV-E. All Commissioners voted affirmative.

Oswald made the motion, seconded by Koehler, to approve the Applications for Emergency Medical Vehicle Driver Permits for Elaine Lindholm, Tim Weeks, and Lane Stum. All Commissioners voted affirmative.

Due to an Oil and Gas training in Lamar November 12<sup>th</sup>, the Regular Scheduled Commissioner Meeting will be re-scheduled to November 14<sup>th</sup>. November meeting will now be November 14<sup>th</sup> and 29<sup>th</sup>.

Time-off request forms were discussed. Oswald made the motion, seconded by Scott, to approve Carla Gifford's time off. All Commissioners voted affirmative.

Meeting time for the Commissioners was discussed. Work session will start at 8:30 a.m. to sign vouchers and the Regular Meeting will continue to begin at 9:00 a.m.

A temporary Batch Plant Permit for asphalt was discussed.

Oswald made the motion, seconded by Koehler, to add Dennis Pearson to the warrant account at the bank and to change the employee ID number government body from County of Kiowa, Office of County Commissioners to County of Kiowa. All Commissioners voted affirmative.

The Haswell landfill inspector is coming October 15<sup>th</sup>.

The next Regular Meeting will be held October 29, 2013.

With no further business, Oswald made the motion, seconded by Koehler, to adjourn at 3:30 p.m. All Commissioners voted affirmative.