

Unofficial
MINUTES OF ACTION BY THE BOARD OF DIRECTORS
OF
PRAIRIE PINES ALC

September 6, 2012

The meeting was called to order by Dick Scott at 6:37p.m. Those in attendance were Commissioners Dick Scott, Bill Koehler and Donald Oswald, Board Members Mike Lening, Tom Davis, Theresa Weber and Michelle Wyckoff, Administrator Denise Riley and county Attorney Wendy Shinn.

Mike moved to accept the August minutes as written, Bill seconded, motion carried.

Hearing of Interested Parties/Public Comments: Evelyn Garner is concerned about Prairie Pines closing. Dick assured her that there is no immediate danger of closing and that it is our goal to keep this facility open indefinitely for those who wish to spend their latter years in a beautiful room with their own furnishings , free to come and go as they please, where family and friends are welcome and there is warm camaraderie between residents and staff, lots of activities to participate in and fun outings to go on--like home but with none of the responsibilities.

Wendy explained the process of the assumption of the ownership of Prairie Pines from the Building Corporation to Prairie Pines itself. It is a long and arduous process. The discussion has been tabled until the Commissioners have had a chance to meet with Ron Farmer, the new County Auditor.

Financial Report: There have been public musings about the coffee at Prairie Pines coming from Farmer Brothers at \$300.00 a month. That price also includes juice and tea as well as the coffee maker itself. The coffee will continue to come from Farmer Brothers.

Administrative Report: We need to hire a full-time cook. The residents are complaining that the food is sub-standard and they don't like the idea of a CNA working the floor then cooking the meals. At this time the budget just doesn't allow for a full-time cook with benefits.

Maintenance Report: In the matter of the roof-top fan having to be taken out to be cleaned and the fan sustaining damage from the process—the board has decided to have Avarus Rooftop Fan Cleaning install an access door to alleviate the problem for \$300.00.

Marketing and Advertising: The Commissioners will attend future luncheon meetings of all three Senior Citizens districts to squelch the rumors that Prairie Pines is closing. They will also attend Chamber After Hours, as well as putting a letter in the Kiowa County Press.

At 8:38 p.m. Tom moved and Theresa seconded pursuant to Colorado Revised Statute, Title 24, Article 6, Section 402 at subsection 4 (F) to go into Executive Session to discuss a personnel matter. Motion carried. Those in attendance were Donald Oswald, Dick Scott, Denise Riley, Theresa Weber, Mike Lening, Tom Davis and Michelle Wyckoff. At 9:20 p.m. Donald moved and Mike seconded to come out of Executive Session. Motion carried.

It has come to the attention of the Administrator that food is disappearing from the kitchen. Several possibilities to identify the culprit were discussed. The conclusion reached was that the best way would be to install an extensive hidden camera security system.

Administrator Denise Riley expressed her wishes to step down from the Administrator's position in order to pursue and correct the areas of her life which have become neglected during her service as Administrator. She desires to continue her employment by Prairie Pines, but as a CNA rather than as Administrator.

Mike moved and Michelle seconded to advertise for the Administrator's position as soon as possible, motion carried.

With all business completed Dick moved and Mike seconded to adjourn at 9:55 p.m., motion carried. The next meeting will be October 4, 2012 at 6:30 p.m. at Prairie Pines ALC.

Awaiting approval, these minutes are unofficial.

