

MINUTES OF ACTION BY THE BOARD OF DIRECTORS

OF

PRAIRIE PINES ALC

October 4, 2012

The meeting was called to order by Dick Scott at 6:37 p.m. Those in attendance were Commissioners Dick Scott, Bill Koehler and Donald Oswald, Board Members Tom Davis, Theresa Weber and Michelle Wyckoff and Administrator Denise Riley.

Bill moved to accept the September minutes as written, Theresa seconded, motion carried.

Financial Report: Prairie Pines will now be responsible for paying the property insurance of \$3500.00, which has previously been paid by Kiowa County.

One resident has gone to the Alzheimers unit in Holly.

Administrative Report: Two more employees have now passed the QMAP (Quality Medication Administration Person) training. The Prowers County health nurse will give Hepatitis B vaccinations to four employees.

We are still running ads for more PCPs (Personal Care Giver). We now have nine residents, five Medicaid and four private pay.

There are five "A", three "B" and three "C" apartments available.

Maintenance Report: The facility has been winterized. Water has been turned off to the swamp cooler over the kitchen, the heat tape has been turned on for water pipes in the ceiling, heat has been turned on in the pool area and the sprinklers have been drained.

Marketing and Advertising: Denise has talked with Sue Kerns from the Cheyenne Wells hospital and Linda Roth from the Cheyenne County Public Health Department, as well as the staff at the Prairie View Clinic about sending referrals to Prairie Pines. They have agreed to do what they can to help.

The deadline for applications for the Administrator's position is October 15, 2012 at 4:00 p.m. The applications will go before the Board in a special meeting on October 16th at 6:30 p.m. at the Commissioner's office for review.

The Commissioners and Theresa met with Ron Farmer, the new County Auditor, regarding Prairie Pines. According to him, there is no question that Prairie Pines is a 501C3 Corporation, and we need to move forward to complete the transfer of ownership. When Prairie Pines assumes ownership of the facility, it will be its own organization with a Board of Directors, excluding the Commissioners. It will transfer on June 1, 2013, because that is the date that the lease with Kiowa County Building Corporation expires. All financials will then be handled by Prairie Pines. If, for some reason this arrangement wouldn't work, the facility must go to another 501C3 Corporation.

Donald moved that Prairie Pines accepts the ownership of Prairie Pines, Tom seconded, motion was unanimous.

The Commissioners will meet with Wendy to finalize the assumption process for the transfer of ownership.

Dick moved and Bill seconded to adjourn at 8:10.

The next meeting will be November 1, 2012 at 6:30 p.m.

Pending approval, these minutes are unofficial.