

MINUTES OF ACTION BY THE BOARD OF DIRECTORS

OF

PRAIRIE PINES ALC

July 5, 2012

The meeting was called to order by Dick Scott at 6:32 p.m. Those in attendance were Commissioners Dick Scott, Donald Oswald and Bill Koehler, Board Members Mike Lening, Theresa Weber, Tom Davis and Michelle Wyckoff, and Administrator Denise Riley.

Donald moved to accept the June minutes as written, Mike seconded, motion carried.

Financial Report: The insurance to Arthur Gallagher has not yet been paid for this year. The amount from last year is \$6687.79.

There was a discussion of the financial system used by Denise verses the one used by Pam. Denise will try to find the one Pam used or create another one

There is a possibility of one new resident from Lamar. Denise has discussed the possibility with his daughter-in-law. She has always known about Prairie Pines and our good reputation.

There are 10 residents now, five are Medicaid and five are private pay. There are five "A" apartments available, two "B", and three "C". We need at least 15 residents to barely break even.

Staffing: Our part-time cook broke her arm before her first day of work. We will try a method used by some other assisted living facilities to have the PCPs do the cooking as well as their other duties.

We are running ads for more part-time PCPs.

Marketing: Alicia Hall will check for operating funding to see what's available. This she will do at no cost. If she finds something she will meet with us and we'll go from there.

The Deficiency Free article with a group picture will run in the Lamar, Eads and Cheyenne Wells newspapers. The value of running them again in the Kiowa County Fair and Rodeo issue of the Kiowa County Press was discussed.

Anna Randall wants to rent the pool. There are a lot of issues that would need to be decided, such as insurance.

Dick moved and Theresa seconded to adjourn at 8:07. Dick then moved pursuant to Colorado Revised Statutes Title 24, Article 6 Section 402 at subsection 4 (F) to go into Executive Session to discuss a personnel matter. Dick moved to leave Executive Session at 10:05 p.m., Donald seconded, motion carried.

The next meeting will be August 2, 2012 at 6:30 p.m. at Prairie Pines.