

MINUTES OF ACTION BY THE BOARD OF DIRECTORS

OF

PRAIRIE PINES ALC

August 2, 2012

The meeting was called to order by Dick Scott at 6:30 p.m. Those in attendance were Commissioners Dick Scott, Bill Koehler and Donald Oswald, Board Members Mike Lening, Tom Davis, Theresa Weber and Michelle Wyckoff, Administrator Denise Riley and Special guest Grant Virtuoso, Alisha Hall.

Bill moved to accept the July minutes as written, Theresa seconded, motion carried.

Financial Report: Tom helped Denise create a new Expense Spread Sheet. She will enter all six years so it will be easy to compare. The Board requested that the beginning cash be added each month.

We will be losing one resident to an Alzheimers unit.

Maintenance Report: Mike repaired the lint filters on the dryers and emptied them. Donald suggested we do away with all unnecessary maintenance, everyone agreed. We need to do away with all unnecessary projects and streamline.

The rooftop fan needs to be cleaned. The maintenance guys are presently turning the fan upside down to clean it, which damages the fan. Do they continue to clean it this way or do we put in an access door to make it easier? Averus (Facilitec) Rooftop Fan Cleaning recommends adding an access door .

Marketing/Advertising: Denise talked to Centura about sending Prairie Pines their overflow--they will work on that possibility.

Denise will talk on the KLMR "Anything Goes" radio program to spread the word about the positive virtues of our facility. She has also given the two oxygen companies Prairie Pines pamphlets to hand out to their other customers.

Tom Davis suggested Denise transform the Family Survey information to a bar graph for easier interpretation of results.

New Business: The Pastor from the First Christian Church will hold Church Services at Prairie Pines the second Sunday of each month. Doris Lessenden continues to hold Bible Study every Wednesday morning.

Alisha Hall from Las Animas, spoke to us with several ideas to receive grants for the facility. She had some very good ideas, however, most of them proved to be unlikely due to our circumstances. She would very much like to help and has committed to helping in any way she can.

With all business completed, Dick moved and Mike seconded to adjourn at 9:47 p.m., motion carried. The next meeting will be September 6, 2012, at 6:30 p.m. at Prairie Pines ALC.