

## Kiowa County Commissioners Meeting Minutes - March 13, 2018

The Kiowa County Commissioners Regular meeting was called to order at 9:00 a.m. by Chairman Richard Scott on March 13, 2018. Scott opened the meeting with prayer and the Pledge of Allegiance. Those in Attendance were: Richard Scott, Chairman; Cindy McCloud, Commissioner; Donald Oswald, Commissioner; Delisa Weeks, County Clerk; Tina Adamson, County Administrator  
McCloud moved and Oswald seconded the motion to approve minutes as presented. Motion carried.  
Oswald moved and McCloud seconded the motion to approve the vouchers as presented. Motion carried.

McCloud moved and Oswald seconded the motion to approve the amended agenda with the following additions. Under New Business: The Annual Mitigation Plan, the Memorandum of Understanding with Colorado State Extension Office and thermostat issues at the old daycare facility on Main Street. Under Old Business: Cemetery Policy and Procedures/Business. Motion carried.

**Grants:** Adamson reported the REDI Grant from 2017 was completed other than we did not use the remaining funds of \$1600.00. McCloud moved to have Adamson send the deobligation Letter #FI 7RED00098 to DOLA in the amount of \$800.00. Oswald seconded the motion. Motion carried.  
Scott discussed the need for a concrete pad and picnic area at the Towner Senior Citizen Building. The SECOG Mini Grant may go toward this.

Adamson reported on the Murdock Project stating that the windows and some of the painting had been completed on the store front. Oswald said the electrician has been working on the building. McCloud had spoken with a member of the Boettcher Foundation and reported they will not be giving any money in 2018. McCloud thanked the Boettcher Foundation for the \$30,000.00 grant they had given to Kiowa County. Oswald moved to have McCloud apply for various grants to help with the completion of the interior of the Eads Senior Citizen Building. Scott seconded the motion. Motion carried.

McCloud reported that county did not receive the GOCO Grant for the Fairgrounds Upgrade. Jeremy McNeely, with the Colorado Extension Office entered the meeting to provide a quarterly report. McNeely discussed the weed management plan. The weed management controller will be Jeremy McNeely. Scott moved and McCloud seconded the motion to adopt the Noxious Weed Management Plan for 2018. Motion carried.

Scott discussed the Memorandum of Understanding with the Colorado State Extension Office. Scott recommended the MOU clearly state that the County will provide the extension office clerk and pay a percentage of the agents wage, office supplies, travel, rent and utilities. He would like the BOCC to have input in the hiring of area and regional staff. McNeely will take this concern back to his Supervisor. McNeely thanked the BOCC and exited the meeting at 10:20 a.m.

Summer Hours for the landfills were discussed. Due to requirements from the state for a certified landfill, changes in landfill policy are being made. McCloud moved to have summer hours consist of Wednesday and Thursday (Eads), (1/2 day in Eads and ½ day in Haswell) on Fridays and Saturdays (Eads) from 8:00 a.m. to 5:30 p.m. to the public. Scott seconded the motion. The landfill will be closed on Sundays. Motion carried.

Enice Weber, Ambulance Coordinator entered the meeting at 11:00 a.m. to discuss the County Plan. Weber provides CPR training throughout the community, training for mass casualty with different entities, prevention and education for school aged youth. Oswald moved to sign the 2017-2018 EMS County Plans. McCloud seconded the motion. Motion carried. Weber exited the meeting at 10: 15 a.m.

**Planning and Zoning Update:** The Planning and Zoning Board will be meeting monthly unless there are no issues to discuss. Adamson said there was a one word correction to a subdivision application with Viaero that the Planning and Zoning Board had reviewed. McCloud moved and Oswald seconded to sign the corrected application for Viareo. Motion carried.

**Lakes Update:** Scott discussed the need for a business for outdoor activities. Scott would like to see some type of boat repair shop come to Kiowa County.

**Cemetery Updates:** Oswald discussed the Pioneer Cemetery District policy and procedures. The information received from the county attorney in regards to cemetery districts prompted the BOCC to agree that each cemetery district provide an updated list of burials that have been conducted throughout the year.

Upcoming Commissioner Meetings: March 29th and April 10<sup>th</sup>

**New Business:** Reports and Meetings were reviewed and signed. The Veteran's Report for January was signed again as it had been misplaced.

Scott moved and Oswald seconded to recess the meeting for lunch at 11 :55 a.m. Motion carried. The meeting reconvened at 1 :00 p.m.

**Time Off Request Form:** Oswald moved and McCloud seconded the motion to approve the one time off request. Motion carried.

**Transit Policy:** Adamson is reprinting the policy handbook. Discussion followed over random drug testing for the transit drivers. Oswald moved that all transit drivers be required to have a CDL with a Passenger Endorsement. McCloud seconded the motion. Motion carried.

Stand-By-Power Service Agreement: McCloud moved and Oswald seconded the motion to sign the Stand by Power Agreement for generator maintenance at the tower sites. Motion carried.

**Day Care Planning:** McCloud provided information on the daycare. The grant application is due March 23, 2018.

**Annual Fire Operating Plan:** Oswald moved to approve and sign the 2018 Kiowa County Annual Fire Operating Plan. McCloud seconded the motion. Motion carried.

Scott moved and McCloud seconded the motion to enter into an agreement with Parker Mechanical, LLC in the amount of \$1,954.82. This will be for installation of a zone control panel and thermostat between the Pre-School and KCEDF. Motion carried.

With no other discussion, Scott moved and Oswald seconded the motion to adjourn the meeting at 2:40 p.m. Motion carried.